

Kit Carson County Health Service District
REGULAR MEETING OF THE BOARD OF DIRECTORS
September 26, 2018

I. Roll Call

B. Korbelik.....Present
G. Mitchek.....Present
J. Mitchek.....Present
K. Miltenberger.....Present
J. Swick.....Present
T. Pfaffly.....Present
C. McDaniel.....Present

a. Prior to the meeting being called to order, Mr. Korbelik said he wanted to make a few comments. He began. Bill Korbelik resigned his position from Chair and from the Board of Directors.

Mr. Swick stood and thanked Bill for his service and asked for a 'round of applause from everyone as a show of support for Bill Korbelik.

II. Call to Order

The Regular Meeting was called to order by Mr. J.Swick at 6:10 p.m., MDT.

III. Amendments and Approval of Agenda

Mr. J. Forrest (Butch) added a workman's comp under New Business and Ms. Mitchek added an Executive Session about the two CEO candidates under the Executive Sessions.

A **MOTION** was made by Mr. G.Mitchek to approve the changes to the agenda as presented. This motion was seconded by Mr. T.Pfaffly. A vote followed.

Outcome: **All Aye-Motion Passed**

IV. Recognition of Special Guests and Announcements – Ms. J.Mitchek introduces the 2 CEO Candidates: Dr. Jeffrey Ackerman and Mr. Kelly Duke.

V. Public Forum and Comments Mr. J.Swick opens the floor to the public for comments. Each comment to be kept under 3 minutes.
Several people stood and voiced concerns.

VI. Approval of Minutes

A **MOTION** was made by Ms. K.Miltenberger to approve the minutes. This motion was seconded by Mr. G. Mitchek.

Outcome: **All Aye-Motion passed.**

VII. Approval of Bills and Appropriations – Chairman Swick called for questions. City of Burlington overpayment reconciled from previous month, other questions were noted to be part of the student loans and County Health Pool – Health Insurance.

A **MOTION** was made that the Bills were approved by Mr. C. McDaniel. The motion was seconded by Mr. G. Mitchek. A vote followed.

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REGULAR MEETING OF THE BOARD OF DIRECTORS
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Outcome: **All Aye-Motion passed.**

VIII. Hearings:

- a. **Chief Clinical Officer** – Ms. C. Morgan reported that Jessie doesn't have his license yet. A discussion ensued on nurses and their certifications and licensing.
- b. **Chief Operations/Compliance Officer** – Mr. C. Fedie discussed Employee Engagement Team committee and a discussion about repairing the roof. He brought the bids and his recommendation.
A **MOTION** was made by Mr. C. McDaniel to approve the roof project for \$154,130 from RoofMasters as presented by Mr. C. Fedie. This motion was seconded by Ms. K. Miltenberger.

Outcome: **All Aye-Motion Passed**

- c. **Chief Financial Officer** – Introduction of James (Butch) Forrest to crowd and gives history and experience in healthcare Chief Financial Officer roles. Provided his direct phone line at the hospital if anyone has comments or questions about the district or billing questions.
- d. **Medical Staff Office-**
Discussed telehealth and credentialing.
- e. **Parke Health Center-Brenda Briegel**
Discussed the ACO. Brenda reported that it went well.
- f. **Quality Report-Karen Hooker**
We continue to have no falls. If you'll recall, back in the years 2016, we had quite a few falls. In 2017, we were better and this year, we've only had 2 falls to date so there's been a huge patient safety improvement made over time. We had 11 medication errors and that has come down as well. The medications system that we are using now has made it easier for the nurses to give medication and cut down on the errors as well. We will continue to track and trend that to see where we're at there. EDTC composite score dropped down to 7.1. Last month if you'll recall, we were at 60% and this month dropped down to 7.1. Continuity of Care: We have discussed our inability to communicate with other ER's and Prognosis is aware of the problems. Meaningful Use: we have learned that time needs to be given for the machine.

IX. Unfinished Business

- a. **Hyperbaric Chamber update (Patrick with NexGen)**
Discussed the pre-walk through – From quick examination of building and plans project no issues were noted. Will begin work on site in a few weeks.
- b. **CEO Applicants – Introductions.**
Both gave introductions and biographies.

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X. New Business

- a. **Safe Deposit Box** – Mr. C. McDaniel said for important documents, certificate of deposits, at institutions – going back away, etc. it was brought to his attention that we should probably get one. Mr. J. Forrest suggested just buying a small safe with a combination lock and having it bolted to the floor. There was some discussion amongst the Board and finally they agreed to put it to a vote to approve the purchase of a physical safe for these items.

A **MOTION** was made by Mr. C. McDaniel to give Butch the authority to purchase a safe up to \$300 with an expectation Butch will have a report on it next month. The Chairman and CEO will have the combination. The motion was seconded by Ms. K. Miltenberger. A vote followed.

Outcome: **All Aye – Motion Passed**

- b. **Employee Wage Increases** – Staff wages were discussed. They will review it again on an annual basis.

A **MOTION** was made by Mr. C. McDaniel to approve the information as provided to increase the salary according to Mr. C. Fedie's report per the Colorado Hospital Association. The motion was seconded by Ms. K. Miltenberger. A vote followed.

Outcome: **All Aye – Motion Passed**

Discussion continued after the vote. Nothing was changed.

- c. **Self-Funded Benefit Plan-Discussion** ... the Board tasked the CFO to find better health plans Butch had some ideas about this. Mark presented a report specific to the district, CTSI, and presented the importance of making a decision to notify CTSI that we intend to cancel prior to this Friday to comply with their rules. There continued to be a long discussion revolving around our health insurance benefits as an employee of the District.

A **MOTION** was made by Mr. G. Mitchek to give notice to CTSI of KCCHSD's intent to cancel their coverage. The motion was seconded by Ms. J. Mitchek.

Outcome: **All Aye – Motion Passed**

- d. **Swedish CEO – Moved to Unfinished Business for November**

- e. **Update By-Laws, Section 5.b** Guidance from the district attorney allowed the change in the by-laws from the three chief model to the Chief Executive Officer model in accordance with Small District Association rules of posted 72 hours in advance.

- f. **Workman's Comp – Butch** –spoke with Mr. Boland regarding Pinnacle and savings. Mr. Boland is a local business and CHA Trust is a national chain. We are only \$2,400 a part, what he wants to know is, could he sign with the local business, Mr. Boland or would the Board prefer to go with the national chain?

Kit Carson County Health Service District
REGULAR MEETING OF THE BOARD OF DIRECTORS
September 26, 2018

A **MOTION** was made by Mr. C. McDaniel to switch workmans comp insurance to the local business, Mr. Boland, as long as he can be within the 5% cap of our current CHA Trust coverage. The motion was seconded by Mr. T. Pfaffly. A vote followed. A vote followed.

Outcome: **All Aye – Motion Passed**

A **MOTION** was made by Mr. McDaniel to adjourn the meeting. This motion was seconded by Mr. G. Mitchek. A vote followed.

Outcome: **All Aye-Motion Passed**

XI. End of Regular Meeting – 21:08 (Recess)

XII. 21:18 - Executive Session 24-6-402(4)(f) Physician Matters

A **MOTION** was made by Mr. Mitchek. This motion was seconded by Mr. McDaniel. A vote followed.

Outcome: **All Aye – Motion Passed.**

XIII. Executive Session Ended 23:05

A **MOTION** was made by Mr. McDaniel. This motion was seconded by Ms. J.Mitchek. A vote followed.

Outcome: **All Aye – Motion Passed.**

Back in Executive Session 24-6-402(4)(f) Admin Matters at 23:05.

A Motion was made to close Executive Session 00:25 by Mr. G.Mitchek. This motion was seconded by Mr. C.McDaniel. A vote followed.

Outcome: **All Aye – Motion Passed.**

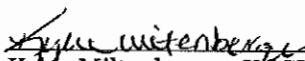
Adjournment: 00:37

A **MOTION** was made by Mr. G.Mitchek. This motion was seconded by Mr. C.McDaniel. A vote followed.

Outcome: **All Aye – Motion Passed.**

Next Special Meeting,
October 4, 2018 at 12:15 noon. Mandatory Staff Attendance.
Special Meeting, October 11, 2018 at 12:00 noon.
Next Regular Meeting, October 24, 2018 at 18:00.

Respectfully submitted:
J. Mann
PR/Administrative Assistant



Kyle Miltenberger, KCCHSD Board Secretary

Date: 12-31-2018