

KCCHSD Board of Directors  
Special Meeting – Lunch & Learn (Session IV)  
(Moved from Thursday, March 14, due to weather) Wednesday, March 20, 2019 at  
5:00 PM at the Kit Carson County Memorial Hospital in the  
Maria Socorro Cuellar Executive Boardroom

0.0 Roll Call

Ms. Judi Mitchek (Chair)	Present
Mr. John Swick (Vice)	Present
Mr. Casey McDaniel (Treasurer)	Present
Ms. Kylee Miltenberger (Secretary)	Present
Mr. Terry Pfaffly (Director)	Present
Mr. Garret Mitchek (Director)	Present
Mr. Karl Ingram (Director)	Present

- Call to Order 17:02
- Amendments and Approval of Agenda
  - A **MOTION** was made by Mr. Mitchek to approve the agenda as presented. Mr. Pfaffly seconded it.  
**Outcome:** **All Aye – Motion passes**
- Program: The life of a “Bill” at KCCHSD. Power point presentation by Butch & Ramona. (Session IV)
  - Patient Access – 1<sup>st</sup> Step. Question asked: Do we offer Care Credit or any kind of program like that? Ramona answered: We can offer charity care or financial assistance. Kylee explained that we used to have Care Credit (the credit card thing).
  - Patient goes to see provider or have service. – 2<sup>nd</sup> Step.
  - Meet with Case Management with inpatient care (Utilization Review) – 3<sup>rd</sup> Step.
  - Discharge (Medical Records: Notes, coded correctly) – Step 4.
  - Finance Section: Billing Office: Bill sent out.

Bill Submitted to Insurance:

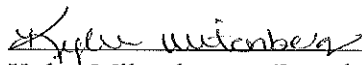
  - Patient gets from EOB from Insurance
  - Patient is sent bill. Bill is sent 3x, the 4<sup>th</sup> time patients are asked to come in and make arrangements. If no payment, they are sent to collections.
- Next Regular Meeting
  - Wednesday, March 27, 2019, 6 pm in the KCCHSD Rosalee Lopez Learning Center (Classroom)
  - A **MOTION** was made to adjourn by Mr. Swick. Mr. Pfaffly seconded. 17:52  
**Outcome:** **All Aye – Motion passes**

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- Adjournment 17:52

Respectfully submitted by:

Ms. J. Mann,  
Executive Administrative Assistant/PR  
KCCHSD

  
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Kyle Miltenberger, Board Secretary

4-24-19

Date:

