

Kit Carson County Health Service District  
Regular Meeting of the Board of Directors  
286 16<sup>th</sup> Street, Burlington, CO 80807  
In the Hospital Classroom  
November 28, 2018 at 6:00 PM

- **Call To Order:** 6:03 pm
- **Amendments and Approval of Agenda**
  - Garret made motion to approve the agenda as presented. John Swick seconded.  
Vote Results: All Aye-Motion passed.
- **Recognition of Special Guests and Announcements** – None presented.
- **Approval of Minutes from Previous Meetings**
  - **10-24-2018** – Judi asked that we redo these minutes. Judi to give Jordie education on writing minutes. Will re-approve them at the next Board meeting.
  - **11-14-2019 under 2019 Budget Notes** – Karl & Judi formed a subcommittee for the mock survey which is missing on the minutes from the November 14<sup>th</sup> meeting. We will add an addendum and approve those minutes.  
**Motion By:** Casey M  
**Seconded By:** Garret M      **Vote Results:** All Aye – Motion Passed
- **Approval of Bills and Appropriations**
  - Judi questioned about who J&J Health was – who is the sterilizer. Discussion on Patient refunds –who overpaid. Megan offered that they will see more patient refunds as they clean those out. Casey questioned who Prairie Mountain Publishing was – who is the Burlington Record. Tricked Out T's was questioned and the answer is that we used them for the Breast Cancer Awareness Walk T-shirts.  
Motion to approve the bills and appropriations as presented.  
**Motion By:** Casey M  
**Seconded By:** Kylee M      **Vote Results:** All Aye – Motion Passed
- **Unfinished Business**
  - Policy Review – Karen Hooker met with the physicians 11/27/2018. CMS must be approved – Judi M asked if the Board could have all of the 21 now even though Karen hasn't updated them yet. Karen said that she'd send them tomorrow, November 29<sup>th</sup> .
  - 2019 Proposed Final Budget Review – Butch gave the report. \$1400 to the good. Gross higher than 2016 – Analyzer July 1, 2017 – June 30, 2018 added 4% for cost of goods. 1 of the areas a big concern is: Salaries. We did put in for raises mid-way through the year. As long as goals are met. Kelly commented that it is a solid budget.

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A Motion was made to approve the budget that is represented.

**Motion By:** Casey M

**Seconded By:** Terry P                      Vote Results:                      All Aye – Motion Passed

A Motion was made to discuss if a bill is over \$25,000, the Board of Directors must approve. It was also approved for Capital Expenditures for \$200,000 would be up to the Chiefs from January through July.

**Motion By:** Casey M

**Seconded By:** Karl I                      Vote Results:                      All Aye – Motion Passed

- EHR Update – Butch and Duane stood and relayed the strengths & weaknesses of the 2 options (Athena vs Evident) that the team evaluated.
  - Athena – Strengths: Average Age of employees is 29, High tech monitor, the EPHC is using the Consortium, Meaningful Use. Weaknesses: No OB component, the company is young – only 2-3 years old, No Home Health component, Very weak because they utilize different 3<sup>rd</sup> party vendors, same problems as we have now, lock box banking system where they keep our money for a period of time before releasing it to us – They have control of our money.

Susan mentioned Goodland going with Athena – Employees not happy. After 6 pm, their inbound calls are outsourced to India. Butch reiterated that the recent change in ownership of Athena – now to venture capitalists. Butch and Duane outlined comparisons.

- Evident – Strengths: Each employee been there 13 years or more, They have an OB and are willing to customize a Home Health component, Physicians like it therefore more buy-in, no lock box banking style; we control our money, Meets meaningful use, Nationally Ranked #1 for Community Hospitals, (Athena ranked #10) Weaknesses: Long tenure employees sometimes get into a rut, lab component but not as good as Orchard, Home Health component in development, Development Advisory Committee, Nurse function in development. Committee's recommendation: Evident
- Another component to consider within Evident. They provide a vehicle that will bridge our billing process called TruBridge. Implementation of the program is phenomenal. Butch requested permission to send, go in and get it done right the first time. Committee's Recommendation: Evident and TruBridge. They suggested adding the 3<sup>rd</sup> component from Evident in time and that is the Managed Self-Pay option.

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A motion was made to go with Evident and TruBridge and decide on the Managed Self-Pay option at a later date.

**Motion By:** Garret M  
**Second By:** Terry P      **Vote Results:** All Aye – Motion Passed

- **New Business**

- Mock Survey – CMS Survey level – Environmental care & safety code  
EMTALA – They have to come out to discover if we've made the corrections.  
CMS will be here before December 22, 2018.

Kelly requested the Board approve a mock survey team be allowed to come out to the hospital and clinics to prepare us for CMS coming in. The cost involved: \$14,000. The Board questioned if CMS shows up prior to Gayle Nash and her team of mock surveyors arrives, Kelly assured the Board he'd simply cancel with Gayle. Discussion ensued. Garret and Judi didn't like the thought of spending that much money only to not have enough time to fix what the survey team comes up with. Kelly answered them with an explanation that even though we may not be able to correct our weaknesses in time before CMS gets here, the mere fact that we were proactive in bringing this team here will have a positive, proactive effect on CMS. We could instead take on several fines from CMS.

A motion was made to hire the mock survey team and Gayle Nash for \$14,000.

**Motion By:** Casey M  
**Seconded By:** Karl I  
**Vote Results:** Aye – 5, Nay (Garret M, Judi M)– 2, Majority Wins – Motion Passed.

- HBO Remodel – Cross-contamination for surgery which is in conflict with the HBO project. We want to grow surgery in 2019 and need a sterilized OR and a viable back-up OR for the occasional C-Section or emergency surgery that is needed. Unfortunately, Kelly reported, that it will cost \$466,000 to move the HBO & develop surgery. The ORs that we have now are usable. Unfortunately though, we can't build surgeries without an OR.

- **Reports of Officers, Committees, Professional/Consultants**

- COO      Corey Fedie stated that Shauna, Corey and Kelly are all working on recruitment of doctors. Anesthesia contract is up – looking at savings with 340b – Capture Rx. Roof is a couple, sleep lab cancelled, open enrollment coming up with minimal changes.

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- CFO Butch requested the Board approve the PTO Buyout. He described that program: the hospital will pay 75% of anyone having at least 80 hours on the books and the only people that responded to his email were a total of 3 people.

A motion was made to pay the PTO for 3 people that responded to Butch's email.

**Motion By:** Garret M

**Seconded By:** Casey M      **Vote Results:** All Aye – Motion Passed.

Butch wanted to offer kudos to Ramona because she's keeping track of the money coming in.

- Chief Nursing Officer – Susan Vaughan, RN BSN
- Parke Health Center – Brenda commented that Jesse Smith will be in the Stratton Medical Clinic 2-3 days and that Daniela would be there on Monday and Wednesday mornings.
- Quality – Karen Hooker explained her reports. Described that the record shows we have a host of issues that need to be addressed.
- Medical Staff Office – Shauna recommended she do a lunch & learn for the topic of credentialing. She described the fact that those on the Board should know all about the rules on Credentialing. A lunch meeting was set in place for Thursday, December 13, 2018.
- Chief Executive Officer - Kelly described the A-Team and relayed our task of creating a strategic plan that will carry our hospital successfully into the future for the benefit of the community.
  - We'd like to develop a Women's Health Clinic that will offer a spa-like experience for women only with a private entrance that would offer comprehensive lines of service such as childbirth classes, a lactation specialist, etc.
  - Volume – Cardiologist certified, Stroke medicine – Tele-Neurology, Stratton Medical Clinic, expand Parke Health, Offer Ophthalmology for cataracts, Plastics, Mammo Therapies, Surgical

There was a discussion on cash on hand, Advertising – KNAB, creating a survey for the employees, asked the Board to thank the Providers for their contribution to the Christmas party – they each gave \$175 to be put towards the door prizes at the party. Kelly explained that he would be honoring 3 people at the Christmas party and that he'd provide the \$50 certificates each: Clinical/Non-Clinical Leader of the Year and Employee of the Year.

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The Board of Directors decided to not go with the Executive Session but that they needed another article for the paper.

A motion was made to Adjourn. – 10:55 pm

**Motion By:** Casey M

**Seconded By:** Garret M

**Vote Results:**

All Aye – Motion Passed

Respectfully submitted:

J. Mann

PR/Administrative Assistant

  
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Kylee Miltenberger, KCCHSD Board Secretary      Date: 11-28-2018

Present:

Judi Mitchek, John Swick, Casey McDaniel, Kylee Miltenberger, Terry Pfaffly, Garret Mitchek, Karl Ingram