

October Regular Meeting  
KCCHSD Board of Directors  
October 24, 2018

- **Call To Order** – 6:00 pm
- **Amendments and Approval of Agenda**
  - Garret made a motion to accept the agenda as presented. Judi asked to add an Executive Session for a phone call with Jennifer. After the matters to be kept confidential. After we approve the agenda. Put the Public comments up top so as to recognize our special guests. Approve the minutes.

Motion By: G.Mitchek

Second By: K.Miltenberger

It's been moved and seconded that we juggle the agenda around. Vote: All Aye – Motion Passed

- **Recognition of Public Comments**
  - Kendra Mulch stood and thanked the Board for considering a different location. Urged the hospital to be transparent by putting the agenda & minutes on the website. She also mentioned that the Executive Session creates distrust and their use should be limited.
  - J. Mitchek introduced our new CEO, Kelly Duke.

- **Approval of Minutes from Previous Meetings**

- 9-26-18
- 10-4-2018 (Minutes need changed. G.Mitchek was not present)
- 10-11-2018

Motion By: J.Swick

Second By: G.Mitchek

All Aye – Motion Passed

- **Approval of Bills and Appropriations**

- Approve September register as presented.

Motion By: C.McDaniel

Second By: K.Miltenberger

All Aye – Motion Passed

- **New Business**

- Introduce the Board applicants:
  - Kathy Dyer
  - Nancy Pruce
  - Karl Ingram
  - Jamie McCormick
  - Steve Neal (via phone)

Board commented on how everyone in the group brings value to the table. Paper vote ensued.

Round 1: Karl Ingram - II, Kathy – II, Jamie – 1, Nancy – 1

Round 2: Karl Ingram -III, Kathy- II

Winner: Karl Ingram

Swear In of Karl Ingram for the KCCHSD Board of Directors.

- Agreement among the directors as to who will sign checks. Questions were asked among the Public on our check writing procedures. Casey addressed this to everyone's satisfaction.

Break: 10 minutes. Back in at 19:10

- Banking Resolution – Butch updated the Board on his department regarding the movement of positions and their responsibilities. He also spoke on the Account Receivables and a plan they did when he was in Springfield, CO. with a local bank.

Officer Reports

- Chief Operations/Compliance Officer Corey Fedie  
Handout on health benefits. Continue to work with Shauna and Kelly on recruitment issues. Looking at Orthopedics, General Surgery. Options for ER/CRNA coverage. HealthOne Air Life. Ties to EMS, how better to take care of our patients. HBO will soft start on December 17<sup>th</sup>. Discussion on moving Rachel Doty out of PWC part time. Podiatry chair to be put into HBO room. HBOT project being fronted by NexGen with minimal costs to our hospital.

Explanation of the partial self-funding, the various companies such as Cherry Creek, Brian's company (VHA), traditional plans, CTSI, etc. He explained why he likes Brian's company especially how they incentivize our employees to use our hospital because of reduced co-pays, etc. VHA also takes their plans to area organizations and encourage their employees to use our hospital (the Coop is an example) VHA refers to it as 3<sup>rd</sup> Care. By going with VHA, we will save our employees the 8.5% increase CTSI is issuing. It's a win-win-win for employees, the community and the hospital. We recommend VHA (Aetna).

G. Mitchek made a motion to go with VHA and to use Paige Agency for the ancillary services.

Seconded by T. Pfaffly.

All Aye – Motion Passed

Discussion ensued on the Cheyenne Wells lab requesting help from our lab. C. Fedie suggested we need to be good neighbors. They are exploring it further.

- Chief Financial Officer Butch
  - Butch presented the Financial Statement Summary. Last month was not great. We lost \$73,000. Our revenue was down. Our expenses were right in-line with budget. Provider documentation is of utmost importance moving forward. Susan Vaughan, DON reiterated their efforts to make sure each chart is review for documentation. Duane Wright, Education gave examples of the efforts.

- Casey asked about the reduction in days cash on hand by 11 days. Butch answered that we have a new Medicare biller but that we should be able to start getting those out. Casey asked about the gross days in the AR. He also asked to get a copy of the AR. Judi asked Butch about the billing. Butch explained that Prognosis built a code that didn't get changed and now Kim has more time to give our new billers the education and training they need and are working with Prognosis. Butch suggested a way to clean up the AR. He described the plan that he used at his former hospital. It is a win-win for the hospital because they get paid, the person who owed the money recvd a "loan" from a local credit union that they can now take the time they need to pay it and the credit union won because they were paid a little interest. If the loan was defaulted, the hospital agreed to buy it back. The patients understood ahead of time that if the hospital had to buy it back it was going immediately to collections. Judi asked Butch to look into this program and other Board members agreed. Judi asked if the hospital is collecting co-pays and Butch said that yes, they are asking for them.

Workers Comp Follow-Up: Our local insurance guy couldn't stay within 5% so we went back with CHA Trust.

- **Unfinished Business (OLD)**
  - EMR Exploration Update – Butch said that he would have his final recommendation by next regular Board Meeting
  - Prognosis – Giving notice to cancel. The cancellation is May 15<sup>th</sup> and we need to give them 90 days cancellation notice. That puts us into August which doesn't give us enough time for cleaning up all of the back accounts. If we keep it another year then we could definitely have all of our records brought over.
  - Gave side-by-side comparisons of Athena and Evident and the other companies
- Medical Staff Office Shauna Richardson
  - Presented the Med Staff Report, gave the Board notice that Dr. Swinehart is up for reappointment. Does not have an MOU. It is Colorado Law that we reappoint him.

Garret motioned to re-credential Dr. Swinehart. Kylee seconded. Board voted. 5 agreed, 1 abstained (Casey). Shauna offered to bring education on the do's and don'ts regarding physician's privileges. Motion has been tabled. They requested the discussion go back with the Med Staff.

Updates given on the specialty clinic, uc health's meet & greet, cataracts, etc.

- Parke Health Center Brenda Briegel
  - Brenda discussed the contracts and coverage and agreements between Judy, Jesse, Udo, Daniela, etc.
- Quality Report Karen Hooker
- Karen discussed pneumonia stats, patient safety data, employees vaccinations (103) 99.9% compliance, Infection Prevention, Meaningful Use-on track, major problems with Prognosis

- Recess: 9:28 – Had to call Ms. Jennifer Sullivan, PC
- Executive Session – 9:32  
 Garret made a motion to go into Executive Session. Kylee seconded. All Aye – Motion Passed 24-6-402(4)(b), C.R.S. Conferences with attorney – Legal advice. Result: Kelly is going to work with Jennifer on getting the contracts to the docs.
- 9:45 pm out of Executive Session.
  - Motion: G.Mitchek
  - Seconded: C.McDaniel All Aye – Motion Passed
- 9:46 into Executive Session 24-6-402 (4)(c)C.R.S. Matters to be kept confidential
  - Motion: G.Mitchek
  - Seconded: T.Pfaffly All Aye – Motion Passed
- 10:13 Out of Executive Session
  - Motion: G.Mitchek
  - Seconded: K.Miltenberger All Aye – Motion Passed
- 10:17 Susan-Nursing Report
  - Hired 2 LPN's
  - Doing Recruitment
- CEO Report – Need Anesthesia Machine. If the money is in the budget Kelly can purchase a new machine.
  - Motion: C.McDaniel
  - Seconded: K.Miltenberger All Aye – Motion Passed
- Next Regular Meeting: November 28, 2018
- 10:55 Adjournment
  - Motion: K.Miltenberger
  - Seconded: T.Pfaffly All Aye – Motion Passed

Respectfully Submitted By: Jordie Mann, PR/Administrative Assistant

Signed By: *Kylee Miltenberger*  
 Kylee Miltenberger, Secretary

Date: 1-10-19

Present:

Judi Mitchek, John Swick, Casey McDaniel, Kylee Miltenberger, Terry Pfaffly, Garret Mitchek