

# **NOTICE OF MEETING**

The Board of Directors of Kit Carson County Health Service District, shall conduct a regular meeting at 5:00 p.m. on Wednesday May 24, 2017 at Kit Carson County Memorial Hospital, 286 16<sup>th</sup> Street, Burlington Colorado.

## **AGENDA**

**I. Call to Order**

**II. Amendments and Approval of Agenda**

**III. Recognition of Special Guests and Announcements**

- a. Eide Bailly 2016 Financial Audit

**IV. Approval of Minutes from Previous Meetings**

- a. April 26, 2017

**V. Approval of Bills and Appropriations**

- a. Vendor Check Registers/Credit Card Charges (Consent Items)

**Suggested Motion:** I move to approve the Consent Agenda Items as presented.

**VI. Hearings**

**VII. Reports of Officers, Committees, Professional/Consultants**

- |                             |                 |
|-----------------------------|-----------------|
| a. Chief Clinical Officer   | Charlene Morgan |
| b. Chief Financial Officer  | Paul Fields     |
| c. Chief Operations Officer | Corey Fedie     |
| d. NSide Consulting         | Colette Martin  |

**VIII. Unfinished Business**

- a. Operating Suite Renovation Corey Fedie

**IX. New Business**

- a. Approval of Chief Job Descriptions, Evaluation Tool and Goal Setting Tool Colette Martin

**Suggested Motion:** I move to approve the Chief Clinical Officer, Chief Financial Officer, and Chief Operating Officer Job Descriptions as presented.

**Suggested Motion:** I move to approve the Management By Objectives Performance Appraisal tool as presented.

**Suggested Motion:** I move to approve the Performance Evaluation for Exempt Employees tool as presented.

**Suggested Motion:** I move to direct the Chiefs and NSide Consulting, to draft an 18-month Operating Plan for Board review/approval at the June 2017 Board meeting, so that the Board and Chiefs can mutually identify performance goals.

**X. Executive Session: C.R.S § 25-3-109**

**XI. Next Regular Meeting:** June 28, 2017 at 6:00 p.m.

**XII. Adjournment**